

GASTON CHRISTIAN SCHOOL
College Visit Request Form

***NOTE:** Student and parent are to complete the top portion; the student should circulate the completed form to his/her teachers for signatures and remarks; then submit the completed form to the Academic Advisor **at least 2 weeks in advance** of the date(s) requested.*

Approved college visits, with documentation following the visit, are not counted towards the student's attendance record.

Parent's name: _____ Today's date: _____

Phone #'s: Work: _____ Home: _____ Other: _____

Student name: _____ Grade 11th 12th

College(s) to be visited: _____ Date(s) of visit: _____

Explain the role the visit will play in the student's college decision process: _____

*I understand, if granted approval for a college visit, the student will be required to submit the make-up work on a timely basis as determined by each teacher. Due dates are to be arranged with the teacher on the student's initiative **before the student departs on the college visit.***

 Student Signature

 Parent Signature

*Remember to make advance appointments with the college and obtain documentation during your visit! Most admission departments have a prepared form that admissions counselors can sign and give to students during appointments on campus.

Instructions to the teachers: Please indicate the number of tardies, absences, and whether or not you consider the student to be in good standing (academically and conduct).

(Good Standing)

Period/Teacher	Tardies	Absences	Academic		Conduct	
1. _____	_____	_____	YES	NO	YES	NO
2. _____	_____	_____	YES	NO	YES	NO
3. _____	_____	_____	YES	NO	YES	NO
4. _____	_____	_____	YES	NO	YES	NO
5. _____	_____	_____	YES	NO	YES	NO
6. _____	_____	_____	YES	NO	YES	NO
7. _____	_____	_____	YES	NO	YES	NO
8. _____	_____	_____	YES	NO	YES	NO

School Counselor: _____ Date: _____

Approved Declined Principal: _____ Date: _____